

Tamworth Business Chamber - Mentoring Program

Selection of Units - Qualification packaging rules BSB40215

Certificate IV in Business

Total number of units to be completed for BSB40215 Certificate IV in Business is 10 units, which is made up of:

- 1 core unit plus
- 9 elective units

The elective units to be completed as part of the Mentoring Program, have already been selected and are delivered as a specified Training Program. The units have been selected in accordance with the Qualification Packaging Rules for BSB40215 and have been aligned to the program workshops.

Clustered method of delivery:

The below method of delivery of BSB40215 has been developed in conjunction with a plan for a structured delivery of workshop sessions addressing six (6) core areas of business, specifically relevant to the completion of the selected units of competency. This delivery method will afford ATAC the opportunity to “cluster assess” the units as listed, in order to reduce the overall number of assessments required to be completed by the students given that they will be involved in an intensive training/mentoring program while completing this qualification. The below table shows the relationship between the workshop being delivered and the unit/s of competency being addressed within that workshop.

National Code	Unit Title	Unit Group
Workshop 1 - Networking (6th February 2018)		
BSBREL401	Establish networks	Listed elective
BSBREL402	Build client relationships and business networks	Imported
Workshop 2 - Communication (6th March 2018)		
BSBLDR503	Communicate with influence	Imported
<i>BSBLDR501</i>	<i>Develop and use emotional intelligence</i>	<i>BONUS UNIT</i>
Workshop 3 - Marketing (3rd April 2018)		
BSBMKG413	Promote products and services	Listed elective
Workshop 4 - Finance (1st May 2018)		
BSBFIA402	Report on financial activity	Listed elective
Workshop 5 - Work health and safety (5th June 2018)		
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet	Core unit
BSBRSK401	Identify risk and apply risk management processes	Listed elective
Workshop 6 - Leadership (3rd July 2018)		
BSBLED401	Develop teams and individuals	Listed elective
BSBLDR402	Lead effective workplace relationships	Imported
BSBLDR403	Lead team effectiveness	Imported